

September 27, 2012

Minnesota Department of Veterans Affairs

Answers to Questions on Statement of Work

Question Number	Question	Answer
1	What is the project duration? Is it 2-4 weeks as mentioned in Project Milestones and Schedule?	The Project Milestones and Schedule refer to the Statement of Work Itself, not the actual project. The selected vendor will be responsible for Project Milestones and Schedule development in consultation with MDVA.
2	Do I have to be a pre-approved master contract vendor to propose on this opportunity? My firm has significant experience with SharePoint and 2010 workflow solutions.	Yes.
3	Can the MDVA provide an estimate of the total number of individual project stakeholders that may need to participate in individual or group requirements gathering sessions?	15 - 20
4	Is the MDVA planning to include Information Architecture activities such as card sorts and usability testing with internal staff as part of this project?	Usability testing will most certainly be used and card sorts and other activities will be discussed on an individual basis with the selected vendor.
5	How many documents (and approximate total storage space size) does the MDVA anticipate will be migrated from current file shares / data repositories into the cloud-based SharePoint 2010 environment?	It is estimated to be on the lower side of a mid-size implementation, but no specific numbers have been examined.

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